



*Embassy of the United States of America
General Services Office
Yaounde, Cameroon*

SCOPE OF WORK

Product/service required: Cisco CUCM 10.5 system hardware and software upgrades, at the CDC program head office, first floor, Standard Chartered Bank Building, Hippodrome, Yaounde

The U. S. Embassy Yaounde is looking for the services of a contractor with active Cisco channel partner status to provide hardware platform, and software system upgrades of its Cisco CUCM 10.5 based telephone system.

The upgrade would be delivered seamlessly with minimal interruption to existing active telephone services.

Scope of work:

Hardware Upgrade: The contractor shall upgrade the existing hardware platforms outlined below to the latest recommended versions. The hardware provided will be covered by a Cisco Smartnet 8X5XNBD Smartnet.

Existing	Upgrade to
1. Router: CISCO 2901-CME-SRST/K9 PID: CISCO 2901/K9 V06 (SN: FCZ1841C0R7) Base unit augmented with; 64ch DSP module, 03 line cards supporting; 06 phone lines, 01 E1 line.	Cisco 4000 series router with 8 line cards, 01 E1 slot, 128 channel DSP module
2. Switch: WS-C2960+48PST-L (SN: FOC1829S47N)	Cisco 3560 series switch
3. Server : UCS-C220M3 RACK SERVER PID:UCSC-C220-M3SBE V01 (SN: FCH1834V1QH)	

Software Upgrade: The contractor shall upgrade the CUCM software platforms from version 10.5 to the latest version 12.5 ensuring continued integration with the existing Informacast 12.X. Software will be fully

Existing	Upgrade to
1. Cisco UCM 10.5	Cisco CUCM 12.X
2. Cisco Unity connection 10.5	Cisco Unity connection 12.5
3. Cisco Unified IM and Presence	
Meetme Conferencing	Full conference bridge

Vendor will perform all required hardware and software installations providing a turnkey fully functional system

1. **Location of Performance:** Work will be performed at the CDC Office located in the Standard Chartered Building, Hippodrome, Yaounde - Cameroon.
2. **Period of Performance:** The period of performance is one week from award of a purchase order.
3. **Price Quote Due Date:** All quotes must be submitted via email to: yaounde_procurement@state.gov on or before July15, 2020.
4. **Contract vehicle:** Open Market.
5. **Set-aside restrictions?** There are no set-aside restrictions for this procurement.
6. **Meet or Exceed?** Offers must meet or exceed requested specifications as described herein.
7. **Award Type:** Government Purchase Order.
8. **Evaluation Factors:**
 - Award will be made to the lowest priced, acceptable, responsible offeror. Proposals shall include proof of prior experience.
 - The Government reserves the right to reject proposals that are unreasonably low or high in price.
 - Quoter acceptability will be determined by assessing the quoter's compliance with the terms of the RFQ.
 - The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:
 - Adequate financial resources or the ability to obtain them;
 - Ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - Satisfactory record of integrity and business ethics;
 - Necessary organization, experience, and skills or the ability to obtain them;
 - Necessary equipment and facilities or the ability to obtain them; and
 - Be otherwise qualified and eligible to receive an award under applicable laws and regulations
9. **Offer validity:** 90 days

Applicable FAR clauses: The selected Offeror must comply with all applicable FAR clauses. Please see final contracting instrument for a complete list, the full text of which may be accessed electronically at <https://acquisition.gov/far/fac.html>

SAM Registration: Vendors are encouraged to register in SAM (System for Award Management www.sam.gov) to be eligible for awards with the US Government

Contracting Authority: This request for quotation does not constitute a contract with the U.S Government. Per FAR 1.602, the sole representative of the Government authorized to enter into an agreement is a warranted Contracting Officer. The selected Offeror must ensure that a valid obligating document (e.g. Government Purchase Order) signed by a Contracting Officer is in place before commencement of work. Any and all modifications after the commencement of work must likewise be authorized by a Contracting Officer